

**CONFIDENTIAL**

OPTIONAL FORM NO. 10  
MAY 1962 EDITION  
GSA FPMR (41 CFR) 101-11.6

UNITED STATES GOVERNMENT

# Memorandum

RMS-M-73-028

DATE: 14 March 1973

TO : Chief, CIA Records Center *ymd*  
THROUGH; Support Directorate Records Branch, SSS  
FROM : Chief, Records Management Staff, OC  
SUBJECT: Supplemental Distribution

25X1A 1. Request approval be given to forward for storage and subsequent distribution, one box of manuals and handbooks which are currently excess to the needs of OC-Special Programs Division/  
[REDACTED]

2. These manuals (Dept. of Army & NSA) will be recalled as required by OC and should be retained by the Records Center for an initial period of five (5) years. Do not destroy without prior concurrence of the OC-Records Management Officer.

25X1A  
[REDACTED]

Records Management Staff, OC

25X1A  
[REDACTED]

APPROVE

*3/21/73*  
Date

Chief

Records Administration Branch

**CONFIDENTIAL**